

Georgia PTA's **Keys to Leadership Success Program** recognizes PTA members for their commitment to developing leadership skills. By stimulating personal and professional growth, the **Keys to Leadership Success Program** seeks to help you master skills and lead others to achieve PTA goals. It provides you - local unit leaders, committee members and youth leaders - an opportunity to reach your full potential.

We encourage you to participate in the **Keys to Leadership Success Program** to:

- Become a more effective volunteer while building both knowledge and leadership skills.
- Enhance your personal résumé while participating in PTA training and volunteer service.
- Be recognized for the advancement of personal learning as you advocate for children.

There are three levels of opportunity to earn credit towards your **Keys to Leadership Success**.

Mandatory PTA Leadership Requirements:

- Financial Management training
- Bylaws training
- Parliamentary Procedure training, includes National PTA's E-Learning *Parliamentary Procedure*
- Resolutions training, includes National PTA's E-Learning *Writing And Proposing PTA Resolutions*
- Attending Leadership Training Conference

Personal Leadership Options: *Select from training topics such as:*

- Public Speaking
- Team Building
- Conflict Resolution

PTA Leadership Options: *Select from training topics and activities such as:*

- PTA Day at the Capitol
- PTA University
- State and National Convention
- Serving as an officer
- Attending District and Council trainings and meetings

Each leader uses a passport booklet to record completed requirements. We estimate it will take 18-24 months to complete the program requirements beginning with your first attended event. Download the passport from www.georgiapta.org and begin earning your Keys to Leadership Success.

Personal and organizational leadership development is the responsibility of the individual, so also is the maintenance of your passport booklet. ***Make a copy of the booklet in case of loss. Georgia PTA will not keep records – this is an honor system.***

Look for an identification symbol in materials indicating a workshop, event or activity qualifying for credit towards your **Keys to Leadership Success**. Earn credit at district and state events as indicated by completing the key requirements and obtaining a completion check-off from designated Georgia PTA Board member. Once you have completed the key requirements, make a copy for you records and mail your booklet to the state office ***no later than 30 days prior to State Convention.***

Georgia PTA will recognize all recipients of the **Keys to Leadership Success** at the annual state convention and in an appropriate issue of the *PTA Voice*. If you are not able to receive your award in person, it will be mailed to you following convention. Members are eligible to earn this award twice.