



Council Delegate Report Form

Councils: Distribute this form at council events so local unit delegates can provide a report to their respective PTA.

Please report this information at a board and/or general meeting of your PTA. After giving the report, turn the form in to your local unit president to be filed with the secretary.

1. Council meeting date: _____

2. Council meeting location: _____

3. Attach the Council meeting agenda to this report form.

4. Were any issues voted on? If so, what were they and what was the vote?

5. Were any matters referred to local units? If so, what were they? (Be accurate and specific.)

6. Give a brief synopsis of information presented at the Council meeting:

Guest Speaker: _____

Topic: _____

Superintendent (or representative) report: _____

Program: _____

7. Were there any announcements regarding the next Council meeting, leadership training opportunities, workshops or special meetings of any kind?

8. What leadership development training was offered at this meeting?